Project Management Institute® Tallahassee, Florida

2021 Annual Meeting Minutes

1. Call to Order

1.1 A quorum being present at the online meeting via GoToMeeting, Chapter President Karen Scott, PMP, called the scheduled Annual Meeting of PMI Tallahassee Chapter, Inc. to order at 6:00 p.m. Monday, October 4, 2021.

2. Financial Report

2.1. The annual financial report is available to members by request to VP Finance Amit Bokey.

3. Elections

3.1 Karen Scott started the election process by announcing the candidates and providing information about the online voting process.

3.2 Vice President of Programs candidate Frank Pugh, PMP, addressed the members.

3.3 Vice President of Administration candidate Deidra Jones, PMP, addressed the members.

4. Adjournment

4.1 The Corporate agenda being complete, the annual meeting adjourned at 6:30 p.m. and the Chapter speaker presentation portion of the meeting continued.

5. Online voting

5.1 The nominating committee consisted of: Vice President of Administration Debbie Rivenburg, PMP; Vice President of Finance Amit Bokey, PMP; Vice President of Membership Jason Colson, PMP (who were not candidates in this election), having been appointed by Chapter President Karen Scott at the August 16, 2021, Board meeting. Past President David Davis, PMP, was a resource for the nominating committee.

5.2 PMI Global administered the online ballots, sending a ballot link by email to all Chapter members in good standing. The ballot was sent to 341 Chapter members on October 5, 2021.

5.3 Within the online ballot, all voting Chapter members received copies of information provided by the candidates.

5.4 The online ballots opened on October 5, 2021 and closed at 11:59 p.m. on October 14, 2021.

5.5 Chapter members cast their ballots for candidates of their choice. 53 members in total cast ballots.

5.6 On Monday, October 18, 2021, the VP of Administration received the results of the online ballot from PMI Global and shared them with the nomination committee and Chapter President.

5.7 On October 25, 2021, Chapter President Karen Scott, PMP, announced the election results to the PMI Tallahassee Chapter board. On November 1, 2021, the election results were posted to the Chapter website and communicated in an email to all Chapter members.

5.7.1 Deidra Jones, PMP, was elected as Vice President of Administration for a two-year term (2022-2023).

5.7.2 Rebecca Green, PMP, was elected as Vice President of Communications for a two-year term (2022-2023)

5.7.3 Frank Pugh, PMP, was elected as Vice President of Programs for a two-year term (2022-2023).

5.8 The officers elected at this meeting take office January 1, 2022.

5.9 Beginning January 1, 2022, Chapter President Karen Scott, PMP, will continue in the second year of office of President for the remainder of the Chapter President two-year term (2021-2022).

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Debbie Rivenburg, PMP
Vice President Administration, PMI Tallahassee